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Sl. No. 162

1954 49-51

File No. 418/48

BCLiSS.

P. W. DEPARTMENT

BRANCH

Subject. Advance

Class IV Govt. Servants in the

P. [illegible] ment of - for travelling

BLK 151

File No. 418/48. A.Br.(ii)

Ed. Scott. Slip. 91 A

G R., G D., No 2408, dated 22-6-22.]

Correspondence

DOCKET SHEET (B)

Subject :—

File No. 418/48

P. W. DEPT.

A BRANCH. (1)

References :— Copies from main file C(TT)-1951.

Date.	To whom sent.	Notes and instructions.

Advance to Class IV Government servants for travelling expenditure: orders regarding the-

Government of Bombay,
Public Works Department
Resolution No.418/48.
Bombay Castle, 4th May, 1949.

Read Government Resolution, Public Works Department, No.5749, dated the 9th May, 1924

Read Government Resolution, Public Works Department, No.5749, dated the 15th July, 1925.

Read Government Addendum No.511/27, dated the 28th July, 1927.

Letter No. WM/5150, dated the 18th February, 1949, from the Accountant General, Bombay, as under :-

"I have the honour to state that in accordance with the general principle contained in note below, Article159(g) of Civil Account Code, Volume I and note below paragraph 270 of the Gentral Government Compilation of General Financial Rules and also note below Financial Rule 299(e), Financial Publication No.I. advances of (probable) travelling allowance expenses are to be treated as final charges' and , therefore charged to the same head as Travelling Allowance drawn. Accordingly Government Resolution, Public Works Department, No.5749 dated 9th May, 1924 and Addendum No.511/27 dated 28th July, 1927 under which advances on account of tour expenses to Class IV Government servants in the Public Works Department had to be debited to the suspense head-"Miscellaneous Advances" would now required to be suitably amended to ensure correctness and uniformity of classification of such charges in all Departments".

RESOLUTION: Government is pleased to direct that, in order to ensure correctness and uniformity of classification of advances to Class IV Government servants in all Department for travelling expenses such advances to ClassIV servants made by the Executive Engineers and Sub-Divisional Officers in the Public Works Department should be debited to the detailed head "Travelling Allowance" instead to the suspense

head "Miscellaneous Advances".

2. Orders regarding the classification of such advances issued in Government Resolution, Public Works Department, No.*5749, dated the 9th May, 1924, as amplified by Government Addendum No.*511/27, dated the 28th July, 1927, should be considered to have been cancelled.

By order of the Governor of Bombay,

Id.

(K.V.Joglekar)

Deputy Secretary to Government.

* *Government Resolution(without preamble) and addendum printed as accompaniments.

To

The Finance Department.

The Housing Commissioner.

The Electrical Commissioner with the Government of Bombay.

The Superintending Engineers of Circles.

The Public Health Engineer to Govennment.

The Electrical Engineer to Government.

The Architect to Government.

The Director of Agricultural Engineering

The Accountant General, Bombay(through the Finance Department).

All Executive Engineer of Divisions(including those under the Housing and Minor Irrigation Organisations).

The Director, Development Department Chawls.

No. of 1949.

Copy forwarded for information and guidance to -

.....

Accompaniments to Government Resolution, Public Works Department, No.418/48, dated the 4th May, 1949.

GoVernment Resolution, Public Works Department, No.5749, dated the 9th May, 1924.

"RESOLUTION: Government are pleased to direct that the Executive Engineers should be allowed to make advances

to menials for their travelling expenditure, when unavoida -ble from their divisional imprest."

Government Addendum, Public Works Department, No.511/ 27 dated the 28th July, 1927.

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ADDENDUM.

Government are pleased to direct that the words "by debit to the Suspense head 'Miscellaneous Advances' pending the recovery of the same at the time of paying their travelling allowance bills" should be added at the end of Government Resolution No.5749, dated 9th May, 1924.

No.418/48-A(III) Letter. Public Works Department,
Bombay Castle (bombay No.1),
24th December 1949.

To

The Superintending Engineer, Eastern Circle.

Subject:- Advance to Class IV Government Servants for travelling expenditure: Orders regarding the

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Reference: Correspondence ending with your letter No.8782, dated the 10th December 1949.

2. Orders in Government Resolution, Public Works Department, No 418/48, dated the 4th May 1949, have been issued to ensure correctness and uniformity of classification of such charges in all Departments. Government, therefore, does not consider it necessary to cancel these orders. In case of urgency, the payment may be made from Permanent Advance which can lafer on be recouped by preferring bills.

By order of the Governor of Bombay,-

Id.
21/12/49

(K.V.Joglekar),
For { Deputy Secretary to the Government of Bombay,
Public Works Department.

Copy forwa-rded to -

the Finance Department,

the Electrical Commissioner with the Government of Bombay

the Other Superintending Engineers of Circles

the Public Health Engineer to Government,

the Electrical Engineer to Government

the Architect to Government,

the Accountant General, Bombay(with reference to his No.WM/198, dated the 9th December 1949),

the Executive Engineers of Divisions,

the Director, Development Department Chawls,

for information.

No.418/48-A(I) Letter.

Public Works Department,
Bombay Castle(Bombay No.1),
11th April 1950

To

The Superintending Engineer, Southern Circle.

Subject:- Advances to class IV Government servants for travelling expenditure.

Reference:- Your letter No.G.R.111, dated 24th December 1949.

2. I am directed to inform you that a permanent advance cannot be sanctioned to the Executive Engineers and the Sub-Divisional officers, for making payment of advance of travelling allowance to class IV Government servants on tour, as the same can be met by these officers from the works imprest or other available cash with them pending recoupment when the bill is subsequently encashed.

3. In cases of such disbursement the amount advanced should be recorded as temporary advances and not charged off as a final transaction.

By order of the Governor of Bombay,

Id.

Assistant Secretary to the Government of Bombay,
Public Works Department.

D.A.-Nil.

Copy forwarded to -

the Finance Department,

the Chief Engineer, Public Works Department,

the Accountant General, Bombay(through the Finance Department

the Deputy Accountant General, Baroda (through the Finance Department with 10 spare copies),

all Superintending Engineers of Circles,

the Public Health Engineer to Government,

the Electrical Commissioner with the Government of Bombay,

the Electrical Engineer to Government,
all Executive Engineers of Divisions.

u.o. to F.D.

No.418/48-A(I) Letter.

Public Works Department,
Bombay Castle(Bombay No.1),
4th August 1950.

To

The Electrical Engineer to Government.

Subject :- Advances to Class IV Government servants for travelling expenditure

Reference:- Your letter No.G.114/1104, dated 27th April 1950.

2. I am directed to inform you that the orders issued in Government Letter No.418/48-A(I), dated 11th April 1950, are not in conflict with those issued in Government Resolution No.418/48, dated 4th May 1949, Whenever an advance to Class IV Government servants is made from available cash, it should be treated in the same way as an imprest and recorded accordingly in the cash book As soon as the travelling allowance bill is encashed at the treasury, the amount so received should be treared as if the temporary imprest is returned without incurring any expenditure therefrom. In this connection attention is invited to the provisions of paragraphs 87 and 460 of the Central Public Works Account Code.

By order of the Governor of Bombay,

Id.

Assistant Secretary to the Government of Bombay, Public Works Department.

Copy forwarded to -

the Finance Department,

the Chief Engineer, Public Works Department

the Accountant General, Bombay (through the Finance Department),

the Deputy Accountant General, Baroda (through the Finance Department with 10 spare copies,

all Superintending Engineers of Circles,

the Electrical Commissioner with the Government of Bombay,

the Public Health Engineer to Government,

all Executive Engineers of Divisions.

Advances to Class IV Government servants for travelling expenditure.

Government of Bombay
Public Works Department,
Circular Memorandum No.418/48,
Bombay Castle(Bombay No.1),
9th July 1951.

GOVERNMENT CIRCULAR MEMORANDUM.

It has been brought to the notice of Government that in certain Divisions the amounts advanced to Class IV Government servants for travelling expenditure from works imprest are charged to the final head instead of being recorded as tempora-ry advance as directed in paragraph 3 of Government Letter No.418/48-A(I), dated 11th April 1950, Attention of the Superintending Engineers of Circles,Chief Engineer, Bombay Electric Grid, the Public Health Engineer to Government, the Electrical Engineer to Government and the Executive Engineers ofDivisions is invited to the provisions of paragraph 87 and 460 of the Central Public Works Account Code and they are requested to impress upon the officers concerned to follow the instructions issued in paragraph 2 of Govennment Letter No.418/48_A(I) dated the 4th August 1950 viz.,that when such an advance is made to Class IV Government servants, it should be treated in the same way as an imprest and recorded accordingly. As soon as the Travelling Allowance bill is cashed at the treasury, the amount so received should be treated as if the temporary imprest is returned without incurring any expenditure therefrom vide also paragraph 2 of Government Letter No. 418/48-A(III), dated 24th December 1949.

By order of the Governor of Bombay,

Id.

(K.V.Joglekar)
Deputy Secretary to Government O/c

Government Circular Memorandum No.418/48, Public Works Department, dated 9th July 1951.

To

The Finance Department

The Chief Engineer, Public Works Department.

The Accountant General, Bombay (through the Finance Department),

The Deputy Accountant General, Baroda (through the Finance Department,).

The Superintending Engineers of Circles.

The Chief Engineer, Bombay Electric Grid.

The Electrical Engineer to Government.

The Public Health Engineer to Government

The Executive Engineers of Divisions.

u.o. stamp to P.&D.

Contingencies, Travelling Allowance and pay:
Reduction in expenditure on -

GOVERNMENT OF BOMBAY,
Finance Department,
Circular No.7983/33,
Bombay Castle, dated 4th December 1950.

It has been brought to the notice of Government that the purchase of non-essential articles such as carpets is made in spite of the clear instructions contained in paragraph 3(i) of Government Circular, Finance Department, No. 7983/33-II dated 27th March 1950. In view of the present financial strigency there is urgent need for economy in the purchase of such "escapable" articles of special contingencies. Government is, therefore, pleased to direct that proposals for purchase of carpets and other escapable articles should be scrutinised with special rigour and not be approved except in the most necessitous circumstances.

By order of the Governor of Bombay,

Id.

For Officer on special Duty (Retrenchment).

To

The Accountant General, Bombay,

*The Registrar, High Court, Appellate Side, Bombay

*The Prothonotary and Senior Master, High Court, Bombay

The Private Secretary to the Governor,

The Secretary to the Honourable the Chief Minister,

The Director of Publicity,

The Enquiry Officer, Secretariat,

All Heads of offices under the several Departments of the Secretariat,

All Departments of the Secretariat.

* By letter.

418/48
99344

AB(I) P. W. D.

Note and record

Thro R.B & Cashier

Id.

8-12-59.

A.A.S

J.A.S.

S.A.S.

U.S.

D.S.

(R&B)

D.S.